RULE-MAKING ORDER
PERMANENT RULE ONLY

CR-103P (December 2017) (Implements RCW 34.05.360)

Agency: Employment Security Department

Effective date of rule:
Permanent Rules
☒ 31 days after filing.
☐ Other (specify) _____ (If less than 31 days after filing, a specific finding under RCW 34.05.380(3) is required and should be stated below)

Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?
☐ Yes  ☒ No  If Yes, explain:

Purpose: The adopted rules amend two sections under Title 192 WAC related to weekly benefit amount proration and backdating an application or a weekly claim for paid family and medical leave benefits. Specifically, the amendments provide clearer guidance for employees, employers, and Employment Security Department (department) staff by increasing the readability of the amended sections, providing clearer examples related to the proration of weekly benefit claims, and allowing department staff to consider all information provided when processing claims.

Citation of rules affected by this order:
New:

Repealed:

Amended:
WAC 192-610-040 Can an employee backdate an application or a weekly claim for benefits?
WAC 192-620-035 When will a weekly benefit amount be prorated?

Suspended:

Statutory authority for adoption: RCW 50A.05.060, RCW 50A.15.020

Other authority:

PERMANENT RULE (Including Expedited Rule Making)
Adopted under notice filed as WSR 21-14-093 on 07/07/2021 (date).
Describe any changes other than editing from proposed to adopted version:

If a preliminary cost-benefit analysis was prepared under RCW 34.05.328, a final cost-benefit analysis is available by contacting:

Name: April Amundson
Address: Employment Security Department, PO Box 9046 Olympia, WA 98507-9046
Phone: 360-485-2816
Fax:
TTY: WA Relay: 711 (Contact Teresa Eckstein at 360-507-9890 for accommodations)
Email: rules@esd.wa.gov
Web site: https://paidleave.wa.gov/rulemaking/
Note: If any category is left blank, it will be calculated as zero.
No descriptive text.

Count by whole WAC sections only, from the WAC number through the history note.
A section may be counted in more than one category.

The number of sections adopted in order to comply with:

<table>
<thead>
<tr>
<th>Category</th>
<th>New</th>
<th>Amended</th>
<th>Repealed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal statute:</td>
<td></td>
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<tr>
<td>Federal rules or standards:</td>
<td></td>
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<tr>
<td>Recently enacted state statutes:</td>
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</tbody>
</table>

The number of sections adopted at the request of a nongovernmental entity:

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<tr>
<th>Category</th>
<th>New</th>
<th>Amended</th>
<th>Repealed</th>
</tr>
</thead>
</table>

The number of sections adopted on the agency’s own initiative:

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<tr>
<th>Category</th>
<th>New</th>
<th>Amended</th>
<th>Repealed</th>
</tr>
</thead>
</table>

The number of sections adopted in order to clarify, streamline, or reform agency procedures:

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<tr>
<th>Category</th>
<th>New</th>
<th>Amended</th>
<th>Repealed</th>
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</table>

The number of sections adopted using:

<table>
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<tr>
<th>Category</th>
<th>New</th>
<th>Amended</th>
<th>Repealed</th>
</tr>
</thead>
</table>

**Date Adopted:** August 30, 2021

**Name:** April Amundson

**Title:** Policy and Rules Manager, Leave and Care Division

**Signature:**

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