

**WAC 192-810-010 Definitions.** (1) The definitions set forth in RCW 42.56.010 and WAC 192-02-020 apply to this chapter unless the context clearly ~~requires~~ indicates otherwise.

(2) ~~"Public records officer" means the departmental employee responsible for responses to requests for public records or that person's designee.~~

~~(3) "Department" means the employment security department.~~

~~(4)~~ An employer's "own records" as used in RCW 50A.25.040 means records and information provided to the department by the employer or the employer's predecessor in interest.

[Statutory Authority: RCW 50A.05.60 [50A.05.060] and 50A.25.030. WSR 20-01-087, § 192-810-010, filed 12/12/19, effective 1/12/20.]

**Repeal**

~~**WAC 192-810-020 Purpose.** The purpose of this chapter is to provide rules for the paid family and medical leave program in implementing chapter 42.56 RCW relating to public records and chapter 50A.25 RCW relating to records and information deemed private and confidential by the paid family and medical leave program.~~

~~[Statutory Authority: RCW 50A.05.60 [50A.05.060] and 50A.25.030.  
WSR 20-01-087, § 192-810-020, filed 12/12/19, effective  
1/12/20.]~~

**WAC 192-810-030 How do individuals and entities request**

**records from the department?** (1) The department will manage ~~all~~  
records requests ~~consistent with the provisions of chapter 42.56~~  
~~RCW as outlined in Chapter 192-02 WAC.~~

~~(2) Requests for public records shall be submitted to the  
public records officer. Contact the public records officer at:~~

~~Public Records Officer~~

~~P.O. Box 9046~~

~~Olympia, WA 98507-9046~~

~~Phone: 1-844-766-8930~~

~~Email: [Recordsdisclosure@esd.wa.gov](mailto:Recordsdisclosure@esd.wa.gov)~~

~~(3)~~ If an individual requests records or information  
concerning that individual held by the department under RCW  
50A.25.040, those records must be released only to the  
requesting individual.

~~(4)~~ If an individual submits a records request and asks  
that the requested records be sent to a third party directly,  
the individual must follow the provisions of RCW 50A.25.040.

[Statutory Authority: RCW 50A.05.060. WSR 21-04-067, § 192-810-030, filed 1/29/21, effective 3/1/21. Statutory Authority: RCW 50A.05.60 [50A.05.060] and 50A.25.030. WSR 20-01-087, § 192-810-030, filed 12/12/19, effective 1/12/20.]

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