

# Medical Certification

## Paid Family & Medical Leave

### **STEP 1: Select the right form**

Use this form when you're applying for paid **medical leave** for your own serious health condition.

### **STEP 2: Fill out the form**

You complete required fields (\*) in **SECTION 1: Patient information**.

Your health care provider completes **SECTION 2: Health care provider certification**. Health care provider instructions are included in this packet.

### **STEP 3: Upload your completed form**

Upload your completed form in your Paid Leave account or fax to 833-535-2273.

# 医疗证明

## 带薪探亲假和病假

### 步骤 1：选择正确的表格

当您因自身严重健康状况申请带薪病假时，请使用此表格。

### 步骤 2：填写表格

请填写**第 1 部分**中的必填字段 (\*)：患者的信息  
您的医疗保健提供者填写**第 2 部分**：医疗保健提供者证明。本套文件中包括医疗保健提供者的说明。

### 步骤 3：上传您填妥的表格

将填妥的表格上传至您的带薪休假账户，或传真至 833-535-2273。

## Questions?

If you have any questions, please contact us at 833-717-2273 or [paidleave@esd.wa.gov](mailto:paidleave@esd.wa.gov).

# Instructions for Health Care Providers

“Health care provider” is defined by law in RCW 50A.05.010 and WAC 192-500-090.

Paid Leave medical certification forms are used to certify a serious health condition to qualify for Paid Family and Medical Leave. Your patient may be applying due to their own serious health condition, their pregnancy, or to care for a family member with a serious health condition. Our Certification of Birth form can be used for the first six weeks of medical leave to recover from giving birth and for family leave to bond with a new baby.

**What to do when you receive a form:** Fill out Section 2. Within 7 calendar days of receipt, return the form to your patient (they will share it with us). You cannot charge a fee for completing the form.

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## SERIOUS HEALTH CONDITION

A serious health condition is defined in RCW 50A.05.010. Generally, a serious health condition could include an illness, injury, impairment, or physical or mental condition that involves:

- **Inpatient care in a hospital, hospice, or residential medical care facility, including any period of incapacity; or**
- **Continuing treatment by a health care provider including any of the following:**
  - **Incapacity:** A period of incapacity of more than three consecutive days and subsequent treatment or period of incapacity relating to the same condition. Incapacity means an inability to work, attend school, or perform other regular daily activities because of a serious health condition, treatment of that condition or recovery from it, or subsequent treatment.
  - **Pregnancy:** Any period of incapacity due to pregnancy, or for prenatal care.
  - **Chronic conditions:** Any period of incapacity or treatment for such incapacity due to a chronic serious health condition. A chronic serious health condition is one which:
    - » Requires periodic visits to a health care provider;
    - » Continues over an extended period of time, including recurring episodes of a single underlying condition; and
    - » May cause episodic rather than a continuing period of incapacity, including asthma, diabetes, and epilepsy.
- **Permanent/Long-term:** A period of incapacity which is permanent or long-term due to a condition for which treatment may not be effective. The employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a health care provider, including:
  - » Alzheimer’s, a severe stroke, or the terminal stages of a disease; or
  - » Multiple treatments: Any period of absence to receive multiple treatments, including any period of recovery from the treatments.
  - » Substance abuse may be a serious health condition if the treatment meets other requirements in this definition.

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## FOR MORE INFORMATION:

Visit [paidleave.wa.gov/healthcare-providers](https://paidleave.wa.gov/healthcare-providers).

## Questions?

If you have any questions, please contact us at 833-717-2273 or [paidleave@esd.wa.gov](mailto:paidleave@esd.wa.gov).

# Medical Certification - Serious Health Condition

医疗证明 - 严重健康状况

<b>Use this form when taking medical leave for your own serious health condition.</b>		当您因自身严重健康状况申请病假时，请使用此表格。	
<b>SECTION 1: Patient information   第 1 部分：患者的信息</b>			
Patient's name*   患者姓名* :			
Date of birth (MM/DD/YYYY)*   出生日期 (MM/DD/YYYY)* : ___ / ___ / ___		Paid Leave Customer ID   带薪休假客户 ID :	
<b>SECTION 2: Health care provider certification   第 2 部分：医疗保健提供者证明</b>			
<b>To be completed and signed by an authorized health care provider.</b>			
• Complete all required fields (*). Incomplete forms may delay your patient's eligibility for benefits.			
<b>Briefly describe the serious health condition*.</b> Your answers should be your best estimate based on your medical knowledge, experience, and examination of the patient.			
<b>Provide the start and end dates for the leave needed due to the serious health condition described above*.</b> Give specific dates. Terms such as "unknown" or "indeterminate" won't be sufficient to determine Paid Leave eligibility.			
Start date (MM/DD/YYYY)* : ___ / ___ / ___		End date (MM/DD/YYYY)* : ___ / ___ / ___	
<i>I declare under penalty of perjury that the information provided in this form is true and correct, that I have read and understand the definition of a serious health condition, that the patient's condition meets the definition of "serious health condition," and that I am a health care provider authorized to certify their condition (RCW 50A.05.010; WAC 192-500-090).</i>			
Signature* :		Date (MM/DD/YYYY)* : ___ / ___ / ___	
Name and title* :			
Certificate license number and state:		Type of practice/Specialty* :	
Phone* :		Email address:	
Business address* :			

The Employment Security Department is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Language assistance services for limited English proficient individuals are available free of charge. Washington Relay Service: 711